

Approved and Adopted 2023 Budget

INCOME AND REVENUE	
INCOME	
Gifts/Donations (Restricted and Unrestricted)	\$ 3,000.00
Grants	\$ 6,000.00
Abatements	\$ (800.00)
General Property Tax	\$ 599,090.00
Specific Ownership Tax	\$ 50,000.00
Book Sale (in-house)	\$ 1,500.00
Collections Income (Unique Management)	\$ 100.00
Copies	\$ 7,500.00
Lost Books/ILL	\$ 800.00
Other Revenue (& Library Cards)	\$ 300.00
Use of Equipment (Fax and Lamination)	\$ 1,000.00
Interest Income	\$ 6,000.00
Foundation Admin Fees	\$ 1,200.00

TOTAL INCOME AND REVENUE	\$ 675,690.00
EXPENSES	
OPERATING EXPENSES	
BUILDING EXPENSES	
Alarm Monitoring	\$ 550.00
Building Maintenance	\$ 15,000.00
Carpet Cleaning	\$ 2,200.00
Janitorial	\$ 15,840.00
Landscape/Grounds Maintenance	\$ 1,000.00
Snow Removal	\$ 14,000.00
Trash	\$ 2,000.00
Electricity	\$ 7,500.00
Gas	\$ 350.00
Geothermal	\$ 1,715.00
Water & Sewer	\$ 4,000.00

Window Cleaning	\$ 500.00
TOTAL BUILDING MAINTENANCE	\$64,655.00
LIBRARY OFFICE EXPENSES	
Accounting & Budgeting	\$ 6,500.00
Auditing	\$ 14,000.00
Collection Fees	\$ 250.00
Equipment/Furniture/Fixtures < \$500	\$ 500.00
Equipment Maint & Parts	\$ 1,500.00
Insurance – Bonding Insurance	\$ 365.00
Insurance – Errors & Omissions	\$ 2,500.00
Insurance – Liability/Contents/Building	\$ 5,400.00
Internet/ISP	\$ 3,500.00
Legal Services	\$ 1,000.00
Hardware Maint Agreements (copier)	\$ 5,000.00
Software Licenses	\$ 5,500.00

Office Supplies	\$ 6,700.00
Postage	\$ 650.00
Sales Tax Expense	\$ 250.00
Storage	\$ 1,300.00
Telephone	\$ 3,000.00
TOTAL LIBRARY OFFICE EXPENSES	\$ 57,815.00
PROGRAMS	
Adult Programs	\$ 4,200.00
Teen Programs	\$ 800.00
Children's Programs	\$ 1600.00
Summer Reading	\$ 2,000.00
TOTAL PROGRAMS	\$ 8,600.00

PUBLIC RELATIONS	
Outreach/Marketing	\$ 2,000.00
Volunteers & Staff (incl. background checks)	\$ 1,200.00
Flowers	\$ 100.00
TOTAL PUBLIC RELATIONS	\$ 3,900.00
PUBLIC USE MATERIALS	
Courier Service (ILL)	\$ 7,400.00
Electronic Databases	\$ 14,000.00
Audiobooks	\$ 8,000.00
DVD (for adults \$1125, for children \$375)	\$ 2,500.00
Downloadable Materials	\$14,000.00
Music	\$ 100.00
Books	\$ 23,000.00
Subscriptions	\$ 1,800.00
TOTAL PUBLIC USE MATERIALS	\$ 70,800.00

STAFF EDUCATION	
Conferences/Workshops	\$ 1,000.00
Membership	\$ 5,500.00
Travel	\$ 6,000.00
TOTAL STAFF EDUCATION	\$ 12,500.00
TOTAL OPERATING EXPENSES	\$ 218,270.00
CAPITAL OUTLAY	
Furniture/Fixtures/Equipment > \$500	\$ 0.00
Microfilm Digitization	\$ 500.00
Technology — IT Equipment New	\$ 1500
TOTAL CAPITAL OUTLAY	\$ 2,000.00

FIXED EXPENSES	
Treasure's Fee (3% Property Tax Revenue)	\$ 19,000.00
TOTAL FIXED EXPENSES	\$ 19,000.00
BENEFITS & PERSONNEL	
TOTAL BENEFITS (Social Security 6.2%, Medicare 1.45%, Retirement 4%, State Unemployment 0.2%, Workman's Comp 0.27%)	\$ 37,152.50
Insurance Allowance	\$ 30,000.00
TOTAL SALARIES	\$ 298,000.00
TOTAL BENEFITS & SALARIES	\$ 365,152.50
TOTAL EXPENSES	\$ 604,423.00
Contingency Funds	\$ 71,268.00
<i>Funds in Reserve</i>	
<i>Committed for Improvements & Outreach</i>	\$ 162,000.00
<i>TABOR Reserve (3% Fiscal Year Expenses)</i>	\$ 18,150.00